Hard messages in your own voice

Your handout

- Facts only. Tone. Length. Mark unknowns [NEEDS INFO]. Invent nothing.
- Before you send: read aloud, check facts, check recipient, send it yourself.

Your notes

Privacy rule: use made-up examples only. Nothing here is sent, bought or changed for you.

Next step: ask for the free first-prompt guide (date and venue of classes are not set yet).